

Curriculum Vitae

Panayiota Kyriakou

Personal Information

Date of Birth: 12/11/1993

Birthplace: Nicosia

Nationality: Cypriot

Address: 96 Kantaras Strovolos,

Nicosia, 2049, Cyprus

☎: +35799998103

✉: yiota12@hotmail.com

Profile

A versatile, political scientist with a strong academic background in applied crisis and security management and sound understanding of broader security and defence challenges at European level and in an intergovernmental context. Excellent research, drafting and coordination skills. A result-focused and flexible problem solver with a strong sense of engagement, confidentiality and tact (security cleared).

Professional experience

Frederick University

May 2021 – until now

Project Manager

As a Project Manager, I am currently dealing with the handling of European projects and proposal writing for various types of Calls. My responsibilities include the coordination and completion of awarded projects on time, within budget and scope. Setting deadlines, monitoring and summarizing the progress of various projects as well as measuring project performance using appropriate tools and techniques are some of my daily tasks.

Enoros Consulting

September 2019 – April 2021

Project Manager on European Union projects / Consultant

During my incumbency as a Project Manager at the Company I was preparing reports for upper management regarding status of projects addressed to European Commission and I was involved in proposal writing for diverse European Calls. As a consultant in the company, I was in contact directly with partners, clients and the target group of each project to ensure that the deliverables fall within the applicable scope.

European Defence Agency, Brussels, Belgium

March – July 2018

Traineeship at the Cooperation Planning and Support (CPS) Directorate of the European Defence Agency.

The traineeship provided me with first-hand insight into European security and defence challenges in a multinational and intergovernmental context, notably the review of national defence capabilities and related cooperation of Member States in prioritisation and subsequent development of defence capabilities. Tasks included:

- Permanent Structured Cooperation (PESCO): supporting the Shared Common Workspace on the collaborative projects, in the areas of capability development
- Coordinated Annual Review on Defence (CARD) trial run: revision of reports in terms of clarity and coherence
- Collaborative database (CODABA): updating the database with respect to national doctrines and plans
- Participation in meetings with Member States
- Minute writing

National Crisis Management Centre, Ministry of Foreign Affairs, Cyprus

October 2017 – January 2018

Stagiaire at the National Crisis Management Department.

Tasks included:

- Special National Plan “ESTIA” for the evacuation of civilians in the event of a crisis in a neighbouring country: review in substance and structure based on state-of-the-art methodologies in the field acquired during my MSc
- National Natural Disaster Plans (flood, fire) of the Ministry of Foreign Affairs: update and review
- Participation in meetings / briefings to Cypriot and Foreign Diplomats on the role of diplomatic missions in crisis /disaster management

Education and Qualifications

2016 – 2017 Master of Science in Crisis and Security Management,
Faculty of Governance and Global Affairs, Leiden University

Multidisciplinary programme on political and social dimensions of the governance of security and crisis. Study of contemporary security challenges from local and global points of view, combining theory, practical insights and analytical skills.

2011 – 2015 Bachelor in Political Science, University of Cyprus (overall Score: Very Good)

2012 – 2013 International Relations at Metropolitan University Prague, Czech Republic
(Erasmus exchange student)

Knowledge and skills

Sound understanding of local/global security management and methodologies

Interdisciplinary research skills

Excellent drafting skills in Greek and English (reports, minutes, briefings)

Excellent presentation skills (Greek/English)

IT: Microsoft Office (Outlook, Word, PowerPoint, Excel), Prezi, Sway

Voluntary Experience

2011-2015 Student Representative in the faculty of Social and Political Science at the University of Cyprus.

- Responsible for helping and solving student issues by providing independent, confidential and impartial advice to students considering their studies.
- Coordinated the students committee.

2015-2018 Volunteer Representative of the NGO: PlanBe, Plan it Be it (NGO for the personal and professional development of young people)

- Participated in several missions in exchange programmes abroad.
- Completed learning mobility projects of youth workers.

Seminars and Training

- Training course “Strengthening leadership skills and Coaching”(Bulgaria, April 2015)
- Training Course “Self Development and Coaching” (Bulgaria, June 2015)
- Workshop of YEY “Diversity, Human Rights and Gender Equality” (Cyprus, May 2015)
- Career Event “Future Compass” (Netherlands, April 2017)
- Training Course “Inspire, Helping young people express their competences in the job market” (Czech Republic, September 2017)
- Seminar “VOTE EU- Encouraging Young Europeans to Vote” (Romania, November 2018)